



Lower Level Oregon Community Bank & Trust Building
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Promoting Oregon's Businesses & Community

OREGON AREA CHAMBER OF COMMERCE
Board Meeting Minutes
Thursday, September 4, 8:00AM-9:05AM
Oregon Family Restaurant, 768 North Main Street

Board Members Present: Dave Mastos, Steve Peotter, Chris Venden, Jason Johns, Barb Mulcahy, Renee Ackerman, Dan Bertelson, Brett Davis

Board Members Absent: Lisa Kersten, Aaron Ingham

Staff Present: Marechiel Santos-Lang

1. Meeting called to order by President Jason Johns, at 8:04 am.
2. Approval of 8/7/08 BOD Meeting Minutes: Jason moved for unanimous approval of minutes. Motion by Barb Mulcahy, seconded by Dave Mastos
3. Confirmation of Hire for Services Policy. The Board approved the policy and it will be incorporated in the policy manual.
4. ED Report: Marechiel reviewed the report indicating a majority of the staff's time was spent on member services and downtown construction. She also indicated that the Chamber has 22 plaques to award to new members. A copy of the report is available at the Chamber office.
5. Golf Outing Update - Jason Johns/Steve Peotter – Still need people to sign up, and making calls to the membership personally. It was recommended that the Board also help make calls to the membership. Lack of response seems to be more about time, than money, as last year it was very cheap, and we still had low attendance. Marechiel will divide up the member list and send out to the Board to make calls. Staff will contact Summer Fest vendors regarding participating.
6. Chamber Marketplace Update – Chris Venden – Looking at holding the event at the Red Brick. Looking for representation from all of Oregon, members/non-members, non-profit and open it to the public. The date is set for November 20th, 5:30 to 8:30 pm. The invitations will be going out within the week.
7. Candidates Forum Update – Dave Mastos/Jason Johns – scheduled for this evening, encouraged everyone to attend. May have low attendance as the school has parent orientation night and there is a planning commission meeting tonight. Public access tv will be there.
8. Tourism Planning Meeting Update – Marechiel indicated that Village and school district officials will be attending the tourism meetings on Sept. 17 & 18th and encouraged all the Board to attend if possible.
9. Other Committee Updates:

- Economic Development Committee – Steve Peotter. In the information gathering phase. Would like to develop an outline for businesses, on procedures when businesses wish to move to a new location in town. It currently is a difficult process.
- Marketing & Retail Committee – Oregon Holiday Meeting is scheduled.
- Ambassador Committee – Barb Mulcahy – Need to schedule a meeting.
- Finance/Personnel Committee - Renee Ackerman/Dave Mastos – We currently have \$2k in checking. Payroll is \$6k/month. We need \$24k by the end of the year. There is also a line of credit w/Anchor Bank. The community resource guide should soon start bringing in some revenue. We need to look at where we can cut corners. The committee will go through the budget/expenses. The Board moved to discuss at the next Board planning sessions. It was recommended that we get the budget into Quick Books and breakdown the expenses into components of each event. The budget meeting will be at the November Board Meeting.

10. Agreement on 2009-2010 Board Planning Session Schedule. The Board discussed shortening the meeting, and looking at October 7th or 9th. The Board is to let Marechiel know by Monday, whether am or pm is best, on 7th or 9th.

11. Review of Meetings/Events Schedule

Schedule Reminder:

Sept 17, 1-5PM	Tourism Planning Session Part 1
Sept 18, 11:45-12:45	Membership Meeting: OR Community Bank, Alpine Bank Branch
Sept 18, 1-5PM	Tourism Planning Session Part 2
Sept 23, 12-7PM	Golf Outing
Sept 26, 10:30AM	Cousin Subs Ribbon Cutting Ceremony
Oct 2, 8-10AM	Board Meeting
Oct 4, Time TBA	Oregon Community Sports Arena Grand Opening

12. Meeting Adjourned at 9:20 am.