



Lower Level
Oregon Community Bank & Trust Building
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Promoting Oregon Area's Businesses & Community

OREGON AREA CHAMBER OF COMMERCE

April Membership Meeting Agenda

Thursday, April 23, 2009; 7:30AM-9:00AM

Oregon Family Restaurant, 768 N. Main Street, Oregon

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| 7:00-7:30 AM | Arrivals & Networking
Breakfast Ala Carte |
| 7:30-7:31 AM | Welcome Members |
| 7:31-7:50 AM | <i>Members Introduce Themselves and Share with Other Fellow Members
Information about their Business or Organization including news, changes,
promotions, sales & events.</i> |
| 7:50-7:51 AM | Approval of the March 19, 2009 Minutes of the Meeting |
| 7:51-7:53AM | Summer Fest Update |
| 7:53-7:55AM | Introduction of the Guest Speaker |
| 7:55-8:55AM | Member Development: Neil Learner, Director, UW Small Business
Development Center will discuss Effective Communication Skills for
Owners and Managers |
| | <ul style="list-style-type: none">* The basics of communication styles* Informal versus formal communication with employees* Effective delegation and teamwork basics* A tool for creating clear expectations* When to use email |

Program Fee: \$5.00 / participant

8:55-9:00AM Announcement & Adjournment

April 25-26, 2009. The Wood Cycle Gallery Grand Opening. 1239 S. Fish Hatchery Road, Fitchburg benefitting the Oregon/Brooklyn Habitat for Humanity.

May 7, 6:00 PM Open House / 6:30 PM - Public Forum on Proposed Village Master Bicycle/Pedestrian Plan. Village of Oregon's Planning Commission Meeting. 117 Spring Street.

May 21, 2009 Membership Meeting; 11:30AM-1:00PM. Featured Topic: Marketing from the Customer's Point of View. Speaker: Elizabeth K. Fischer (TBC). Venue: Holy Mother Consolation Church, 768 N. Main Street, 651 N. Main Street

We value your input and participation. See you next meeting!