



To: All 2011 Oregon WI Summer Fest Food Vendors  
 From: Brett Frazier, Executive Director  
 Date: May 26, 2011  
 Re: Confirmation & Instruction Notes 2011 Oregon WI Summer Fest Food Vending

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Thank you for your application to vend at Oregon WI Summer Fest Food Vending. This is to confirm your participation to the event.

Here are few things to remember as you prepare for this year's Summer Fest.

- 1. Summer Fest Location:** The food vendor row area for Summer Fest is at the same area as in previous years. It's at east Side of the Netherwood Elementary School, 276 Soden Drive, Oregon WI. If you're coming from the North, take Main Street to the 3<sup>rd</sup> stop light, veer to the left onto Janesville then, turn left on to Spring Street. Go 2 blocks and turn right on Brook Street. It will be the 1<sup>st</sup> driveway by the Oregon Pool. If you're coming from Highway 138, come in on Janesville Street, go through the 1<sup>st</sup> street light, then turn right on Spring Street. Go 2 blocks and turn right on Brook Street. It will be the 1<sup>st</sup> driveway by the Oregon Pool.
- 2. A map of your specific location will be emailed next week.**
- 3. Hours of Operation & Set Up Hours:** Below are your specified hours. You may vend before or after these hours.

Vendor Name	Date & Time	Location	Set Up By
Oregon Brooklyn Lion's Club	June 26, Sun, 11AM-5:30PM	Main Dinner Shelter	10AM
Oregon Masonic Lodge	June 25, Sat, 10AM-7PM	Main Dinner Shelter	9AM
Oregon Rotary Club	June 23, Thurs, 5:30-9PM June 24, Fri; 4:30-12AM June 25, Sat; 10AM-12AM June 26, Sun; 10AM-4PM	Main Dinner Shelter	June 23: 4:30PM June 24: 3:30PM June 25: 9AM June 26: 9AM
Oregon Police Explorers	June 23, Thurs, 5-10PM June 24, Fri, 5PM-10PM June 25, Sat, 8:30AM-11:30PM	Kiser Park Concession Stand	June 23: 4PM June 24: 4PM June 25: 7:30AM
Oregon Police K-9 Dunk Tank	June 25, Sat, 10AM-7PM	Near ORPD Command	June 25: 9AM
Optimist Club of Oregon-Brooklyn	June 25, Sat, 10AM-10PM	Food Vendor Row	June 25: 9AM

*List of vendors continues on next page.*



Ayers Shaved Ice-Tropical Sno C&P Concessions House of Fries International Cuisine Pizza Pit Rock `n Rollz Sandwich Co. Schultz's Sugar River Kettle Corn WI Fried Cheese Curds	June 23, Thurs, 5-10PM June 24, Fri, 5-10PM June 25, Sat, 10AM-10PM June 26, Sun, 12PM-6PM	Vendor Row	June 23: 4PM June 24: 4PM June 25: 9AM June 26: 11AM
K&S Products Vacation Resorts Bureau Acri Company	June 23, Thurs, 5-10PM June 24, Fri, 5-10PM June 25, Sat, 10AM-10PM June 26, Sun, 12PM-6PM	Vendor Row	June 23: 4PM June 24: 4PM June 25: 9AM June 26: 11AM
Native Luca	June 24, Fri, 5-10PM June 25, Sat, 10AM-10PM June 26, Sun, 12PM-6PM	Vendor Row	June 24: 4PM June 25: 9AM June 26: 11AM
D-Chai Scentsy	June 25, Sat, 10AM-10PM June 26, Sun, 12PM-6PM	Vendor Row	June 25: 9AM June 26: 11AM
Cookie Lee Jewelry	June 25, Sat, 10AM-8PM	Vendor Row	June 25: 9AM

- 4. Clean-up.** You are responsible for your own clean up at the end of each day.
- 5. Electricity.** A list of all the electrical requirements has been submitted to our electrical supplier based on what you indicated on your contract. If you have not listed your electrical needs, PLEASE NOTIFY US IMMEDIATELY.
- 6. Water.** Vendors needing water need to bring their own water hose and splitter.
- 7. Parking.** One vehicle/car parking pass is given to each vendor. Limited parking will be available for vendors on a first come first served basis along Brook Street.
- 8. Info Booth/Money Wagon Hours:** For your convenience our info booth/money wagon hours are: Thursday 9AM-9PM; Friday 4PM-1AM, Saturday 10AM-1AM and Sunday 7AM-7PM.
- 9. Safety.** The Dane County Department of Human Services Environmental Health Division Sanitarian Perry Bahl will be holding a food safety inspection on Friday, June 24. For-profit organizations have your temporary food establishments permits application filled in and paid. No payments will be collected onsite. Non-profits do not need to submit this form nor pay a fee.
- 10. Need Immediate Attention?** You may reach Brett Frazier for any concerns on the event days through via cell phone (608)-359-5739.

For complete details on Summer Fest, visit our event website at [www.oregonwisummerfest.com](http://www.oregonwisummerfest.com)

We look forward to having you with us at Oregon Summer Fest!